We believe that food education should be fun, approachable, and practical. We want to empower kids to explore more foods and make smart choices on their own. Program interns are vital in preparing for and assisting with food literacy programming throughout the Sacramento area.

Food Literacy Program Interns must be able to commit for the whole session
TERM: Spring Semester 2020
PROGRAM LENGTH: 4 months (February 2020-May 2020)
HOURS: 90 Hours Total (5 hours/week+ 4 hours/months)

Interns will work 1 day a week (Monday-Thursday) 1:00-6:00 pm

POSITION DESCRIPTION SUMMARY AND ACTIVITIES:
You will be assisting one or more Food Geniuses (our trained adult instructors) at various schools or public libraries throughout Sacramento. We will be teaching a variety of lessons, which involve making a recipe that includes a lot of preparation, chopping, and measuring ingredients. Many of the lessons require breaking into small groups; in these cases, you will be proceeding with activities on your own and answer any questions that arise. You will also be shadowing the Food Genius. The more hands and positive attitudes we have, the more kids we will be able to reach!

As a Food Literacy Program Intern, you’ll engage and gain experience in the following activities:
1. Program: Assist with program planning, prep tables & food using food safety techniques and participate in daily lessons.
2. Data collection & data entry: Collect and enter data about program success, including student surveys and assessments.
3. Weekend events and outreach

MINIMUM QUALIFICATIONS:
Able to commit for the whole session (Fall, Spring, or Summer)
Have your own reliable transportation
Available weekday afternoons between 2 pm-6 pm.
Must be 18 years or older
Must be able to pass a 3-tier background check (State, FBI, Sex Offender):
Strong interest or experience in youth, nutrition, cooking, or community health
Ability to work in a team environment, while being able to work independently
**BONUS POINTS:**
Experience with or desire to work with underserved and diverse audiences
Experience with or desire to work with kids (pre-K to 6th graders)
Experience in the food or food access industries
Basic knowledge of nutrition
Comfortable public speaking
Strong communication skills
Ability to work as a team with adult leaders
Ability to work independently as leader of a small group (consisting of children and their parents)
Ability to multi-task and take initiative when necessary
Capable of maintaining a joyful personality, even in times of “chaos”

**DATES:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 15th, 2020</td>
<td>Application deadline</td>
</tr>
<tr>
<td>January 16-January 24th</td>
<td>Evaluate &amp; Interview</td>
</tr>
<tr>
<td>January 31st</td>
<td>Orientation &amp; Onboard</td>
</tr>
<tr>
<td>1st Week of February</td>
<td>Start</td>
</tr>
<tr>
<td>Last week of May</td>
<td>End</td>
</tr>
</tbody>
</table>

**What you can expect from the internship:**

- Training in classroom management
- Training and materials to prepare for each class
- Regular feedback to help you improve
- Reimbursement for fingerprinting costs after serving for 4 weeks and if using our recommended vendor
- Reimbursement for online food handler certificate via recommended vendors
- Please note: this is an unpaid internship.

**To apply:** [visit www.foodliteracycenter.org/form/internship-application](http://www.foodliteracycenter.org/form/internship-application)